

# মিটিং রেজল্যুশন বই

## MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	২
তারিখ / Date	২৪.০৯.২০১৮

উপস্থিত সভ্যগণের নাম  
NAME OF MEMBERS PRESENT

স্থান / Place	Principals Room.
সময় / Time	4 PM

১। ১	Basch	৮। ৮	১৫। ১৫
২। ২	Ti Bhrajn Nankar	৯। ৯	১৬। ১৬
৩। ৩	Singh Sagar Ram	১০। ১০	১৭। ১৭
৪। ৪	Sahabul Islam	১১। ১১	১৮। ১৮
৫। ৫	Abdul Hakeem	১২। ১২	১৯। ১৯
৬। ৬		১৩। ১৩	২০। ২০
৭। ৭		১৪। ১৪	২১। ২১

নং/No.

রেজল্যুশন / Resolution Adopted

ডোমকল গার্লস কলেজ

স্থাপিত-২০১১

ডোমকল, মুর্শিদাবাদ, ৭৪২৩০৩



[ Govt. Aided ]

Affiliated to University of Kalyani

DOMKAL GIRLS' COLLEGE

ESTD-2011

Domkal, Murshidabad, 742303

### NOTICE-IQAC/2

Date: (20/09/2018)

All the IQAC Members are requested to attend the meeting in Principal's Chamber on 28.09.2018 (Friday) at 04.00 PM to discuss the following items.

#### AGENDA:

1. To conduct awareness classes to faculty by IQAC on the new guidelines for assessment & accreditation.
2. To request the principal to redesign the college website as per new NAAC guidelines.
3. To include NAAC tab online feedback format for students on teaching and learning, feedback by parents' feedback by faculty feedback by alumni in the college website.
4. To conduct awareness meeting to the students on SSS and update the phone numbers and e mail ids of students.
5. Commencement of class for 3<sup>rd</sup> Year and 2<sup>nd</sup> Year students under 1+1+1 system.
6. Batchwise Parent-Teacher's meeting.
7. Miscellaneous

*Ti Bhrajn Nankar*  
20/09/2018  
Signature of Coordinator  
Coordinator  
IQAC  
Domkal Girls' College

ডোমকল গার্লস্ কলেজ

স্থাপিত-২০১১

ডোমকল, মুর্শিদাবাদ, ৭৪২৩০৩



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ESTD-2011

Domkal, Murshidabad, 742303

Details of meeting Internal Quality Assurance Cell (IQAC), held on 28.09.2018.

**Attendees:**

Name	Signature
Dr. Anasua Bagchi (Chairman)	<i>Anasua Bagchi</i>
Mr. Chittaranjan Naskar (Coordinator)	<i>Chittaranjan Naskar</i>
Mr. Parbati Sankar Nandi	<i>Parbati Sankar Nandi</i>
Mr. Anisur Rahaman	<i>Anisur Rahaman</i>
Mr. Ganga Sagar Rajak	<i>Ganga Sagar Rajak</i>
Mr. Asadul Hoque	<i>Asadul Hoque</i>
Mr. Sahabul Islam	<i>Sahabul Islam</i>

The IQAC Members attended the meeting in Principal's Chamber on 28/09.2018 at 04.00 PM and resolved the following unanimously after discussing all the mentioned points in the agenda.

**Agenda-1: To conduct awareness classes to faculty by IQAC on the new guidelines for assessment & accreditation.**

Resolved to conduct awareness classes to faculty by IQAC on the new guidelines for assessment & accreditation.

**Agenda-2: To request the principal to redesign the college website as per new NAAC guidelines.**

Resolved to request the principal to redesign the college website as per new NAAC guidelines.

**Agenda-3: To include NAAC tab online feedback format for students on teaching and learning, feedback by parents' feedback by faculty feedback by alumni in the college website.**

Resolved to include NAAC tab online feedback format for students on teaching and learning, feedback by parents' feedback by faculty feedback by alumni in the college website.

**Agenda-4: To conduct awareness meeting to the students on update the phone numbers and e mail ids of students.**

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Resolved to conduct awareness meeting to the students to update the phone numbers and e mail ids of students.

## **Agenda-5: To discuss the poor attendance of students for 3<sup>rd</sup> Year and 2<sup>nd</sup> Year under 1+1+1 system.**

The IQAC recommends that each departmental head should promptly address the issue of poor attendance of the 3<sup>rd</sup> and 2<sup>nd</sup> year students and must ensure that students attend classes properly.

## **Agenda-6: Batch wise Parent-Teacher's meeting.**

The batchwise Parent-Teacher's meeting for each department to be conducted and completed in the coming two weeks to ensure clear communication with all stakeholders. Proper feedback to be collected from all parents at the time of the parent-teacher's meeting.

## **Agenda-6: Miscellaneous**

6.1 Certificate Courses to be designed by each department for skill enhancement of students.

6.2 The IQAC recommends that teachers engage in generating awareness about the disadvantages of early marriage amongst students. This can be done during lectures or even on a one-to-one basis.

  
Signature of Coordinator 20/12/2018  
Coordinator  
IQAC  
Domkal Girls' College

  
Signature of Chairman  
Teacher-In-Charge  
Domkal Girls' College